

# the Gateway York Farmers' Market

Every Saturday from May 25 – October 5 from 9am - 1pm

Sponsored by:



## 2024 Summer Application for Prepared Food Vendor Space

Note: **Please read the Rules & Regulations first.**

Business/Farm Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Website: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_  I do not want this number made public.

Description of all items to be sold: *(any new products added during the season must be approved by market manager)*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### PAYMENT: Prepared Food Vendor Fee

Saturdays Full Season – May 25 to October 5 from 9:00am – 1:00pm (20 weeks)

**\$460 (\$23 per week per booth space x 20 weeks) (to take advantage of the full season rate your business must be present at the market beginning May 25 and each week thereafter through October 5.) Please see the Full Season Attendance policy on the back of this page.**

By the Day (alternate spot)

**\$35 per Saturday**

**Indicate the dates you would prefer, (no more than 16):**

**May 27 - October 7** \_\_\_\_\_

\_\_\_\_\_

Total Amount: \_\_\_\_\_ Check #: \_\_\_\_\_ Make checks payable to: York Region Chamber

Credit Card \_\_\_\_\_ Exp. \_\_\_\_\_ Security Code \_\_\_\_\_ 4% surcharge will be applied.

ACH Bank or CU Routing Number \_\_\_\_\_ Account Number \_\_\_\_\_

**Flip this page over – more on back. Signature required.**

**For market promotion purposes:**

What payment methods do you accept? (Please check all that apply)

- Cash    Checks    Credit Cards

Does your farm/business participate in either of the following programs? (Currently, our market does not, but we're often asked if any of our vendors do.)

- EBT (ex: SNAP)    WIC

Space is VERY limited and available on a first come, first served basis. Preference for approval of applications is based on last summer's Farmers' Market seniority, vendor type, availability of space, product mix, this year's winter market, and any other consideration that the market manager reasonably believes necessary to maintain a successful Farmers' market. We reserve the right to limit the number of same type vendors weekly. Vendor type priority will first be given to agricultural vendors, then prepared food vendors, then crafters. **We cannot offer refunds. If you commit and pay for a date, you are expected to be present. If you sign up for a full season, you must plan to have staff occupying your booth each week and you are expected to see it through until the final date. FULL SEASON VENDORS - If you sign up for a full season, you are required to START and be manning your booth weekly beginning Saturday, May 25 and be here every week ENDING October 5, 2024. If you take advantage of the full season discounted rate and have more than two excused absences throughout the entire season the discounted booth price becomes Null and Void and you will be required to pay \$35.00 per week for all dates that you have/will attend for the entire season. Payment will be due immediately upon breaking the Full Season Contract Requirements. Vendor Initials \_\_\_\_\_ By initialing and signing this vendor application you are agreeing to abide by the Full Season Attendance and Fee requirements.**

**The market manager does keep track of attendance. Two missed weeks will result in the forfeiting of your space with no refund, (please refer to page 1, section 3 of the market rules).** Empty spaces reflect negatively on the market. If you drop out of a full season or must forfeit your space, you will also be penalized for one future market season - summer or winter, whichever you sign up for next; your application will go to the back of the line regardless of when you submit it. **No booth sharing.** This is a rain or shine event. **You must bring stakes or weights to every market to secure your tent.**

**Reminder:** On November 3, 2015, the Town of York voted in favor of adopting the Single-Use Plastic Carry-Out Bag Ordinance that prohibits single-use carry out plastic bags provided by retailers at checkout throughout York. The ordinance took effect on March 3, 2016. Some handle-less bags for wet produce, meat and fish are still permitted. Our market is required to follow this town-wide ban. Vendors must switch over to other options and we have a reusable market bag for sale. Please check with Carol West, Market Manager, if you would like to purchase bags to have available at your booth.

**Agreement:**

By signing this vendor application, I am confirming that I have read and agree to abide by the rules of the market, as set forth in the enclosed rules & regulations sheets. I realize that failure to do so may result in revocation of my attendance privileges and any money paid to date. I understand that this market is run by the York Region Chamber of Commerce; the Chamber reserves the right to terminate my attendance at the market if the market manager deems my behavior or conduct inappropriate or unsuitable.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**ALL OF THESE ITEMS MUST BE ENCLOSED (ONLY COMPLETE APPLICATIONS WILL BE PROCESSED)**

- Prepared Food Vendors:** A certificate of insurance with The York Region Chamber of Commerce listed as additionally insured.
- Copies of the proper licenses that are required for your product (information included in Rules & Regulations)
- Payment in full by cash, check or credit card (Visa, MasterCard, American Express or Discover)

Return this application to the York Region Chamber of Commerce by mail or fax.

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phone: 207.363.4422 • website: [www.gatewaytomaine.org](http://www.gatewaytomaine.org)