



## Confidential Shredding

We have partnered with Records Management Center to offer their secure Shredding on Site service that is NAID AAA Certified. This is a service that offers shredding in the truck as bins are emptied for a very secure and affordable service. Secure, locked bins are available at the York Region Chamber of Commerce.

You insert your confidential documents into the bin located inside the building. Shredding ON SITE arrives at the chamber of commerce once per month to empty the bins and shred all documents on site and then returns the empty bins to the chamber building.

## The Rules

- **Available by appointment only Monday – Wednesday, 9:30 am – 3:30 pm, call 207-363-4422 for an appointment.**
- **Documents must be prepared in advance by removing any paper clips and staples.**
- **Cost for members: \$13.00 for up to ½ bin, \$26.00 for anything over ½ bin CASH ONLY**  
**Cost for non-members: \$20.00 for up to ½ bin CASH ONLY**